

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

13 January 2003

PRESENT: Richard D'Amato, Chairman
John E. Ruonala, Vice-Chairman
Nancy A. Amato, Member
Noreen A. O'Connell, Member
Cynthia A. Herman, Member
Katherine E.L. Chambers, Town Administrator
Darlene J. Bouffard, Recording Secretary

1.CALL TO ORDER: Chairman D'Amato called the meeting to order at 5:30 p.m.

2.MINUTES: The Minutes of the 16 December 2002, 23 December 2002, 30 December 2002 and 6 January 2003 meetings were presented to Chairman D'Amato. The Minutes of 16 December 2002 had the following amendments: Page 7, Line 49 should read that all the money was used. Page 7, lines 42-46 - it was requested that the item remain on the agenda until it is finalized. Page 8; Line 53 change "Andy" to "Andy Singelakis". Page 9, Lines 11/12 add change to "Town Administrator Mayhew said . . ." Page 11, change from "Americable" to "Heron doing business as Adelphia." The Minutes of 23 December 2002 had the following amendments: Page 2, Line 41 change "desolate" to "isolated." Page 1, Lines 52/53 should read, "Little Arrows had first refusal and bought it." Page 2, Line 2 Selectman Amato stated that the Moran property had been considered. The Minutes of 30 December 2002 had the following amendments: Page 1, Line 50 take out the word "Not". Page 4, Lines 1/2 add the motion "Vice-Chairman Ruonala moved to support the DPW Director recommendation for the West Street construction. Selectman Amato seconded and all were in favor." Page 1, Line 24 should read it is a "new used vehicle for the Fire Department." Page 4, Line 14 should read ". . to support the current . . ." The Minutes of 6 January 2003 had no amendments. Selectman Amato moved to accept the Minutes as amended. Vice-Chairman Ruonala seconded and all were in favor.

3. REPORTS OF BOARDS & SPECIAL COMMITTEES :

-Kaley Park Committee. There was nothing new to report.

-DO-IT Committee. Vice-Chairman Ruonala reported that there was a meeting this or next Friday. Selectman O'Connell advised that the meeting had been changed because of scheduling problems; the next meeting is January 31 at 11:30 at the library because of scheduling conflicts.

-Recycling Committee. Selectman Amato would like to rewrite the Recycling Ordinance and asked the Board of Selectmen for permission, to which all members assented.

-Parks & Recreation Commission. Selectman Herman has not been able to contact Robert Courage, Recreation Commission Chairman, to discuss the Warrant Articles. Town Administrator Chambers spoke to Mr. Courage and he is polling the members of the Recreation Commission about the Warrant Articles. In order to secure the agreement for the strip of land for the turning lane for Kaley Park with St. Joseph's Medical Center, St. Joseph's requires the Town to agree to construct the turning lane and to finish the parking lot. Bill Parker, Planning Director, is writing a project estimate.

-Zoning Board. Vice-Chairman Ruonala reported that the meeting discussed at the last Board of Selectmen's meeting had been postponed because the applicant was unavailable.

-Conservation Commission. The next meeting is on Wednesday, January 15, 2003.

-Solid Waste Committee. The committee will be visiting other sites in the State for ideas on best practices for operating transfer/recycling centers.

-NRPC Update. There is nothing new to report.

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-Impact Fee Committee. There is nothing new to report.

-Planning Board. Selectman O'Connell reported that the Final Public Hearing would be Tuesday night January 21, 2003. Selectman O'Connell also noted that they were looking at putting some manufacturing into the Commercial District under Special Exception because some places such as Ames or Violette's might do better if it were opened up for that type of occupation. There will be a hearing on changing sections of Emerson Road to Commercial Use (that would include the Mile Away Restaurant). In addition, Rick Holder, owner of Hampshire Hills, is in favor of that change. Selectman O'Connell is concerned about the impact on Ponemah Hill Road if that change is made.

- Local Education Improvement Program Committee. They are still working on a mission statement.

-School Board. The lights at the Heron Pond intersection have been installed. Selectman O'Connell asked about the status of the Voter's Guide. Town Administrator Chambers advised that everything went to the Milford Cabinet Friday, January 10, 2003, and that they would make changes based on what happens with Warrant Articles 3 and 4 after the Public Hearing. Selectman O'Connell asked if Town Administrator Chambers could give the information to Selectman O'Connell, which Town Administrator Chambers agreed to do.

There were no other reports for this evening.

4. APPOINTMENTS:

5:45 p.m. - Non-Public Session - Fire Department (Chief Pauley) -At 6:15 p.m., upon motion made by Vice-Chairman Ruonala and seconded by Selectman Amato, it was unanimously voted to go into Non-Public Session for a legal issue. All members of the Board were polled individually and all assented to go into Non-Public Session for the stated reason. After discussion, Selectman Herman moved to come out of Non-Public Session at 6:55 p.m. Vice-Chairman Ruonala seconded and all assented. When the Board came out of Non-Public Session, there were no announcements.

6:15 p.m. - Waiver of Impact Fees - Steve Desmarais. Steve Desmarais, Developer, advised that he is requesting a waiver of Impact Fees for Ponemah Hill Road construction. The engineering estimates and bids are included in the packets tonight. Chairman D'Amato asked if the water and sewer lines are being extended up there. Mr. Desmarais responded yes, that is why he was requesting a waiver of Impact Fees. 30 years ago the infrastructure was designed, this would be an extension of it. 1100 feet of sewer/water lines would be extended up Ponemah Hill Road. Chairman D'Amato stated that the Mile Away would like to get Town water connected up there - they have four wells.

Selectman Herman asked what exactly would be done. Mr. Desmarais noted where the extensions would go - the sewer line is an 8-inch pipeline and the water is a 12-inch pipeline. Town Administrator Chambers asked if these would be independent homes. Bill Parker, Planning Director, responded that they would be apartments. Chairman D'Amato asked if this extension would be part of the original extension of water and sewer. They would be system wide improvements, and under Chapter 8 of Milford Municipal Code, the Town could waive these fees because, the developer is paying to have part of the water and sewer lines put in for their project. Steve Desmarais estimates it would cost him about \$142,000 but it would be more than that when the finishing work is completed. The other project that would be done is the intersection and that would cost about \$28,000 to complete.

Vice-Chairman Ruonala asked if the mobile home park on Ponemah Hill Road has Town sewer and water. Mr. Desmarais replied that no, they asked for an estimate for that years ago, but right now, they have individual septic systems. Town Administrator Chambers noted that they do have Town water, but that is where the water line stops. Vice-Chairman Ruonala commented that, if the mobile homes were not on Town water and sewer, they would now have to be on the sewer lines if this was approved, and have they been made aware of that? Mr. Parker replied that they have not. Mr. Desmarais added that they want to connect to Town water/sewer, but that they would have to get their own engineer to design it. Vice-Chairman Ruonala asked Kevin Lynch, Building Inspector, if the mobile homes are on Town water and sewer. Mr. Lynch replied that they are. The three mobile homes that are up the hill might not be hooked up, but that is it. Mr. Desmarais noted that one of the people who lives up there asked him if this project would bring Town water and sewer lines up there. Vice-Chairman Ruonala would prefer if these apartments were built in Amherst, where there is a lack of affordable housing, unlike in Milford..

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Town Administrator Chambers noted that Bill Ruoff, DPW Director, has not read the plans and recommended that the waiver be subject to his review. There are some intersection improvements included in the proposal, which do not qualify for the waiver. Selectman O'Connell noted that there are some traffic improvements proposed at the intersection, but that these were two separate entities. Tonight it is just the sewer and water. Mr. Desmarais noted that the sewer and water line extension also included surfacing the road after it is dug out. The intersection improvement is separate. Mr. Parker added that Mr. Ruoff and Dufresne-Henry Engineering should do a comparison also. Town Administrator Chambers recommends that the Board of Selectmen refer the request to the staff for review.

Selectman Amato asked about the prep work for new sidewalk. Mr. Desmarais noted that this was part of the project, just on the front of the property, not down to the road. Chairman D'Amato asked when this project would start. Mr. Desmarais replied that it should have started 6 months ago - so soon is good. Chairman D'Amato asked if the Board of Selectmen want to approve the waiver subject to Mr. Ruoff's and staff review. Mr. Parker suggested an approval subject to staff recommendations with final numbers. Chairman D'Amato asked once Mr. Ruoff and the staff had come up with the numbers, should it come back to the Board of Selectmen to finalize the approval. Mr. Parker noted that the last time this was done was for Burger King. Vice-Chairman Ruonala asked if the Planning Board had reviewed this proposal. Mr. Parker answered that this had always been a part of this plan. Vice-Chairman Ruonala moved to approve the waiver of Impact Fees subject to review and approval by staff and final approval by the Board of Selectmen with the final numbers. Selectman Amato seconded. All were in favor.

6:45 p.m. - Cellular Towers on Town Hall - Eric Carson. Eric Carson, ATC and Doug Wilk of US Cellular, are seeking to get the opinion of the Heritage Commission via the Board of Selectmen to determine the feasibility of placing antennas on Town Hall. A year ago or so, the Town passed the Warrant Article to lease space in and on the Town Hall for the placement of antennas. The equipment exists up there. One guyed wire is loose. The overall height is 70 feet and the roof is structurally capable of holding this new equipment. In August, Mr. Carson went up on the roof to determine the feasibility of this project and determined how the new equipment could be located. Because the building is listed in the National Historical Building Register, they wanted to use a smaller guyed tower. An exterior pipe beam could be used to bolt it to the roof. Because of the Register listing, they found they could use a flat steel plate and paint it to match the brick façade. This would be done in conjunction with the guidelines for Historic Buildings. The existing facility needs work, and via the agreement between US Cellular and the Town of Milford, it would be replaced as well as there would be monthly rental revenue coming to the Town. The work to change this over would be the responsibility of US Cellular. They could consolidate all the existing whips on one tower. Photos of what the new antenna on the roof would look like were distributed. The height is the same as is currently up there. The difficulty is meeting the needs for coverage, replacing the existing tower, and maintaining the historic building. Selectman Amato asked what was the average income from a tower like this. Mr. Carson noted that about \$1400 per month is collected. Mr. Wilk noted that in larger cities such as Manchester, it would be higher - Boston gets \$3000 per month. Selectman Herman asked about capacity - what decides the capacity? Mr. Carson noted that when there is a cellular tower, it lasts about 1-3 miles, but with more users, the capacity to provide service diminishes. By locating it here, it creates a seamless coverage area in Town. Mr. Wilk advised that in 5-10 years, 50% of the country would be using cellular telephones as a primary telephone, even in homes.

Vice-Chairman Ruonala asked about the south staircase - would the equipment be hidden - it seems that we would want to do something instead of leaving it out there. Mr. Carson advised that he would look into that again. Vice-Chairman Ruonala asked about guyed wiring - this structure would be exposed to too much more wind resistance - how does US Cellular determine that this structure is not going to start pulling away the brick? Mr. Carson noted that the design is such that it comes down to a point and that that is where the load bearing would be. All of the weight is taken into consideration and it is calculated to determine the load bearing for it. The engineer is NH licensed and that the current engineering standards would be met by the design. Vice-Chairman Ruonala asked about insurance. Mr. Carson replied that there is a clause in the municipal agreement for that coverage. Selectman O'Connell stated that in the letter it stated that the height would not change and it would minimize the visibility and not affect the visual impact. When the Planning Board was studying the cell tower ordinance in 2000, they found that there are a lot of ways to hide these towers. Selectman O'Connell understands dead spots, but the people she knows in Town do not complain about dead spots in this area. Selectman O'Connell noted that she is not happy with the visual impact of this proposal. Mr. Carson noted that it is not only about dead spots and that Selectman O'Connell is right about the visual impact, but the 18-inch cable is the smallest that could be used. This is a dual-purpose tower.

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The Town was approached several years ago to put antennas on a water tower, but because of its age, it was decided it was not appropriate. Selectman O'Connell feels we could wait a couple of years to design a different tower or wait for the technology to catch up so that you will not have such a visual impact on our Town Hall. In the near future, Selectman O'Connell feels something could be designed to meet the needs of the Town. Mr. Carson noted that there is a need to create and enhance the network as quickly as possible. Mr. Carson stated that two years is a long time in the cellular business, and that he understands the Town's perspective, but if this site does not work, US Cellular will look for another site. This is their first choice location, and US Cellular is here to get a sense from the Heritage Commission and the Board of Selectmen of the affect and acceptability of this proposal. This is a federally licensed action so we need to follow that.

Chairman D'Amato asked if a new tower would help MACC Base? Charlie Patterson, Emergency Management, does not know what MACC Base's input is, but the Emergency Management operation could not have antennas right next to MACC Base. Mr. Carson noted that they could put them at different heights. Town Administrator Chambers noted that MACC Base is very interested in a new tower because it replaces the old tower whips they have and would provide better communication resources. Selectman O'Connell asked if there had been any attempt made to disguise this tower. There are ways to disguise towers and Selectman O'Connell vowed that this particular type of tower would not be used if she had anything to do with it. Mr. Carson noted that the ordinance does allow for several different types of installation. Roof mount monopoles are not allowed, which could be hidden as flagpoles, and in any case, this kind of service does not do well with that type of antenna. This will not work at the church steeples because they are lower than Town Hall.

Linda Wilson, Division of Historic Resources for the State of New Hampshire, noted that the one responsibility of her organization is to review towers. When we review a project, we look at what can be done to minimize the affect on the property. Ms. Wilson knew this had to do with the replacement of the existing tower and she would hope that a stealth location could be found rather than this large installation. Milford has received so much attention regarding historic landmarks and everyone should find a way that US Cellular and the Town can work to come to an agreement that will be a plus to the community. Chairman D'Amato asked if we could be using any type of different tower. Mr. Carson noted that there are three types: lattice, guyed and monopole (which are not allowed in the ordinance). In order to be forthright Mr. Carson stated that they chose the worst-case scenario to present. The location is critical because of the location on the building. If this were a one for one replacement, it would not require the consultation of the Heritage Commission and State Preservation Commission.

Chairman D'Amato asked how much it would cost to put that tower up there. Mr. Carson was unsure of the exact figures. Chairman D'Amato asked if it would be more than \$100,000. Mr. Wilk replied that it would be about \$50,000. Money is not the issue, the customers in this area have been calling requesting better service be provided in the downtown area. This is the most dominant site in Town. As far as a stealth tower, the only way to accomplish that is to increase the size. Chairman D'Amato advised that he could live with the way it looks because the Town will get a new tower out of it at no cost to the Town. MACC Base needs a new tower for better communications. US Cellular will be able to put it up, which saves the taxpayers plus the Town will have income coming in from it. That needs to be weighed with how it looks. Mr. Wilk advised that MACC Base had been in discussions with US Cellular and is in favor of this proposal because they had started to look at replacing the tower. US Cellular had also looked at improving the MACC Base rooms upstairs where they keep the radios.

Judy Parker, Heritage Commission, asked if the NH Division of Historic Resources has the ability to approve this or not? Ms. Wilson replied that it does not have that authority, we could only see if it had an adverse effect on the community. A memorandum of agreement would be written noting all of the criteria. Mr. Carson added that the Commission is a consulting party. Chuck Worcester, DO-IT member, advised that when a tower is put in it is subject to FCC regulations. Selectman O'Connell asked if there are ways to disguise these towers. Mr. Carson noted that one possibility is to remove the array at the top and relocate the antennas right on the tower itself - that would need to be discussed with the engineers. The antennas are 6-8 feet long. Mr. Worcester advised that some old vent devices existed that could be used - could that provide the capability or could the bell tower? There are ways that they could put a cell tower on this building and have it be disguised. It was Mr. Worcester's opinion that when this Town voted on the Article, they did not know that a cell tower would be added. There were never any additional details brought forward to the Town Meeting. Mr. Worcester is for putting a discrete cell tower on this building, plus MACC base needs an antenna tower, but that was a separate issue. Mr. Worcester thinks we are making a mistake by adding this tower design to this building. MACC base could be placed somewhere else and we could use that

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space - Milford does not own MACC base. There are two issues here: a cell tower and MACC base tower. So long as it does not deter from the structural and visual impact, it could be done. Mr. Carson understands the issues with this project; that there are options for invisible stealth usage that can be researched. Mr. Carson noted that if the Prospect Hill water tower meets the need, it could be looked at for this tower.

Selectman Herman asked what is the life expectancy of the tower? Mr. Carson replied that it was 20 years. The tower will last 40-50 years with proper maintenance. Selectman Herman - if the water tower is available, that could be looked at. Mr. Worcester advised that there is another water tower in the highlands. Chairman D'Amato noted that there is a tower up on the roof now and as long as MACC base is there it will be up there. Mr. Worcester noted that the voters were told originally that 20 additional feet were needed. Mr. Carson advised that there is a need for US Cellular to have a stronger network and an additional 20 feet had originally been proposed, but they changed that. It is the matter of the availability of this existing structure, the question is, is it possible to marry them without destroying the visual aspect. Selectman O'Connell asked if this means that US Cellular might rent space to other companies. Chairman D'Amato replied that it would be written in the agreement that it is not allowed without prior permission of the Board of Selectmen. Walter Murray, Planning Board Chairman, advised that in 1999 when the ordinance was written, the stealth towers were just coming into use. The stealth towers are working much better now. Mr. Carson agrees with Mr. Murray that the technology has improved and we need to find the right match. The potential for visual impact does not work. Mr. Patterson asked how big the antenna array would be. Mr. Carson replied that it is 3 feet on each side. Mr. Patterson - in 20 years would US Cellular need to add additional crowns down the tower to keep pace with usage? Mr. Carson replied that a different cell tower would be created.

Ms. Parker asked if the Town is comfortable with using an engineer hired by US Cellular. Chairman D'Amato replied that the Town would have our own people look at it also. Mr. Wilk - we are at the limit for stealth for this application. Flagpole technology does not work for US Cellular - we need the antennas to be further apart. Originally, US Cellular came to Milford to look at the water tank, which was not available at the time, with the existing tower on Town Hall; we thought it would be a good place. In the design work, we have to increase the height of the tower. We need to do more work on designing something that will work for the Town, US Cellular, and the Historic Commission. The customers are the most important aspect for US Cellular. Mr. Wilk proposed that they come back with another design for Town Hall, look at the water tank, and come up with an alternate solution. Ms. Wilson recommends looking at the inventory of municipal property that could be used for this application. This is dynamic and there are lots of opportunities to provide service but go to the citizens to offer ideas. In another community, the antennas were put up as sleds on the top of the building. Mr. Wilk noted that US Cellular needed to be above other structures and the trees in order to provide the service. The signal is not good when going through trees. This location does need the height. We may not be able to make this work. Selectman Amato asked how tall the tower would be on the water tank. Selectman O'Connell advised that the tank is not built yet. Chairman D'Amato asked if US Cellular had spoken to MACC Base about this tower recently. Mr. Wilk replied that they did a few months ago.

7:45 p.m. - Receipt of State Grant (Charlie Patterson). Mr. Patterson advised that the paperwork for a generator has been submitted. The cost estimate was \$32,000 including installation and the request has been approved. Mr. Patterson had received a check for \$24,000, which is 75% of the cost; the Town is responsible for the balance. If this were to move forward, the Board of Selectmen need to accept the grant check and place it in a trust; if it is not used it would be given back to the State. The Emergency Management operation needs to respond to the State by January 21. Vice-Chairman Ruonala moved to go forward to accept the grant. Selectman Amato seconded for discussion and asked where the generator would be kept? Mr. Patterson replied that the generator would be kept at DPW and would be used wherever it was needed in the Town. It could be mobilized to the Police Station, the Fire Department, the Schools, or wherever the need arose. Town Administrator Chambers asked if Emergency Management could reconfigure their budget to accommodate the \$8,000 matching balance on the generator. Mr. Patterson replied that some could probably come out of the budget, but not all \$8,000. Town Administrator Chambers is not sure where the Town budget stands at this point as far as finding the funds elsewhere for the match. All were in favor of the motion.

5. UNFINISHED BUSINESS:

-Euber/Searles Lot on Whitten Road. Town Administrator Chambers is gathering information from the Assessor and Tax Collector on this issue.

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-Acceptance of Lorisa Lane. Town Counsel sent a letter to Mr. Benjamin, the owner of Lorisa Lane, to sign, but nothing has been received back yet. Vice-Chairman Ruonala asked if a road should be accepted if it is not deeded. Town Administrator Chambers replied that no, it would have to be laid out if it was not deeded that is why the Town is waiting for the deed from Mr. Benjamin. Selectman Herman moved to table. Vice-Chairman Ruonala seconded. All were in favor.

6. NEW BUSINESS.

-Hearing Date for Elderly Exemption. Town Administrator Chambers noted that this Hearing had to be held as required by the State before the voting session; the earliest date would be February 10. Chairman D'Amato advised setting the date of February 10 as the first item on the Agenda at the regular Board of Selectmen Meeting on that date as a Public Hearing and to have it posted. Selectman Amato asked would the people who did the petition come in to speak about it? Town Administrator Chambers replied that it was not necessary for them to do that, the Statute simply requires a Public Hearing for any change to the Elderly Exemption. Vice-Chairman Ruonala moved to post the Public Hearing for Elderly Exemption to be held on February 10, 2003 as the first item on the Agenda. Selectman O'Connell seconded. All were in favor.

-Request for Increase in Hours for Welfare Department. Maria Brown, Welfare Director, was unsure whether she could start working 30 hours per week now, or should she wait until the March vote? Town Administrator Chambers replied that the 30-hour schedule was discussed at the Board of Selectmen's Meeting the previous Saturday and that there was some discussion to limiting it to 29 hours so as not to incur benefits at the 30-hour rate. Ms. Brown advised that she did not realize that 30 hours would trigger full time insurance benefits. However, she advised that she would decline them anyway and 29 hours would be fine with her - she would like to start working at 8:00 a.m. and be done by about 2:00 or 2:30 p.m. Selectman Amato moved for Ms. Brown to begin working 29 hours per week starting immediately. Vice-Chairman Ruonala seconded. All were in favor.

-Acceptance of Donation. A donation of \$500.00 has been made by Wal-Mart toward the purchase of replacement cardiac monitor/defibrillators. Eric Schelberg, Milford Ambulance Service Director, requested Board of Selectmen approval for acceptance of the donation. Selectman Amato moved to approve the acceptance. Selectman O'Connell seconded. All were in favor.

-Execution of Water User Fees and Sewer Users Fees for the Month of January 2003. Upon motion made by Vice-Chairman Ruonala and seconded by Selectman Amato, it was unanimously voted to approve the water and sewer user fees for January 2003 as follows:

Sewer Users:	\$ 41,202.60
Water Users:	\$ 39,924.09

-Non-Public Session - Personnel. At 9:00 p.m., upon motion made by Vice-Chairman Ruonala and seconded by Selectman Amato, it was unanimously voted to go into Non-Public Session for personnel issues. All members of the Board were polled individually and all assented to go into Non-Public Session for the stated reason. After discussion, Selectman Herman moved to come out of Non-Public Session at 9:05 p.m. Vice-Chairman Ruonala seconded and all assented. When the Board came out of Non-Public Session, there were no announcements.

7. ITEMS NOT ON THE AGENDA.

-Workman's Compensation. Town Administrator Chambers notified the Board of Selectmen that Primex, the workman's compensation carrier, had notified her that day that the premium would be increased more than 50% for 2003. It would be up to about \$57,000 this year. The reason for the increase is the increase in injuries. Vice-Chairman Ruonala - so the Town needs to find money in the budget to cover it? Town Administrator Chambers replied in the affirmative, noting that it could be re-allocated at anytime so long as it was before March. Selectman Amato asked how the carrier could wait so long to give the Town the rates. Town Administrator Chambers noted that they normally get the rates in by November/December, but because it was such a high increase, they had been double check-

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ing it and working out a way to give the Town a special \$17,000 stabilization grade so they could soften the increase a little.

-CLT Agreement. Attorney Lambert had been in touch with the Town Administrator to arrange a renewal of the tolling agreement with CLT to March 15, 2003.

-Cultural Celebration. A request was received for a "Cultural Celebration" to be held in the auditorium on February 26. The type of celebration is not identified in the request; it just noted that it is a spiritual association cultural celebration. Selectman Herman feels the Town needs to find out what their celebration is. Selectman Amato motioned to approve the application subject to the Town Administrator contacting the applicant to verify that acceptable activities were planned, and noting that the granting of the request by the Town to use the facility for this purpose indicates neither endorsement nor support by the municipality and its Board of Selectmen of the views or religious belief held by the applicant. Chairman D'Amato seconded. All were in favor.

-Police Station Site. Town Administrator Chambers advised that Fred Urtz, Architect with Lavallee Brensinger, wants to get a presentation together for the Public Hearing on the evening of Thursday, January 16, 2003, but he does not know what to present. Selectman O'Connell advised that the Warrant has been published for the South Street site, so the Board of Selectmen should address that site. Why not make two presentations, one for South Street and one for the BROX site. Vice-Chairman Ruonala advised that Wednesday night the Board of Selectmen need to get a read from the people on what they prefer. The Budget Committee will not support the South Street facility. The Board of Selectmen should withdraw the Permattach article - the studies cannot be done in time and we do not have the information. The Board of Selectmen can introduce the BROX plan. If the Budget Committee agrees on the BROX site, we can go with that plan. If they would not support either plan, we could go on with whichever one the Board of Selectmen supports.

-Christmas Decorations. The garland and lights are still on the oval and need to be taken down - who is responsible to take them down? The Lion's portion has been removed. Board of Selectmen concurred that after the weather conditions are safer, the decorations will be removed – it is the responsibility of the Board of Selectmen and DPW should see to it.

-Parks & Recreation Department. Town Administrator Chambers asked about the agreement the Recreation Commission made with Kevin Tyska, Recreation Coordinator, and wondered how many hours were in the agreement. The Board of Selectmen had decided to fund the position at not more than 29 hours. Selectman O'Connell asked what would that do to next year? Will it just be a rollover next year if the Recreation Coordinator is on full-time? Town Administrator Chambers replied that it all comes down to the funding she recommended, and the Board concurred upon a motion of Vice-Chairman Ruonala and seconded by Selectman Amato, that the Board of Selectmen support the position as full-time 40 hours, subject to Town Meeting approval of the budget in March, and provided that the Recreation Revolving Fund could fund the additional hours and benefits.

-Endorsement of Oval Activities. Selectman Amato asked if the Town should install a plaque on the bandstand regarding that the Board of Selectmen does not endorse all activities held on the oval. Selectman Herman advised that if we do that then we have to do it in any public area in Town. Selectman Amato - so it is just our general policy? Town Administrator Chambers suggested changing the facility use request form to include the non-endorsement verbiage, to which all Board of Selectmen agreed.

-Town Logo. Selectman Amato asked if somehow granite could be included in the Town logo. Selectman O'Connell suggested adding the arch stone bridge, which is made of granite, to the logo. Town Administrator Chambers will ask the designer.

-Annual Report. Chairman D'Amato suggested getting all changes to the report on one copy in order to get the changes made by Dawn Griska, Executive Assistant, instead of providing several different revisions to her. Chairman D'Amato read the report and all Board of Selectmen provided comments or changes. Selectman Amato added a comment about the mixed paper recycling.

8. INFORMATION ITEMS.

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9. ANNOUNCEMENTS.

-Next BOS Meeting. The next regular meeting of the Board of Selectmen will be Monday, 27 January 2003, at 5:30 p.m.

There being no further business to come before this Meeting, the Board adjourned at 9:15 p.m.

Chairman

Vice-Chairman
